



## REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<b>Date:</b> 12-11-14	<b>Interviewer:</b> SGS & MC	<b>RFA #14 – 29</b>
<b>Person(s) Requesting Assistance:</b> [REDACTED]		
<b>Contact Numbers (telephone, e-mail, etc.):</b> [REDACTED]		
<b>Status of Person(s) Interviewed (title, position, student status, etc.):</b> Student		
<b>Requested Assistance Pertaining To (name, position, policy, project, etc.):</b> Alleged Sexual Assault		

To the best of your knowledge, please fill out the following:

Interviewee Status:    Male ☐ Female ☒ Administrator ☐ Faculty ☐ Staff ☐ Student ☒  
 Concern Regarding:    Male ☒ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☐

**Category:** (Please check at least one)

- |                                                        |                                                       |                                             |                                     |                                              |
|--------------------------------------------------------|-------------------------------------------------------|---------------------------------------------|-------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Age                           | <input type="checkbox"/> Color                        | <input type="checkbox"/> Creed              | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status      |
| <input type="checkbox"/> Marital Status                | <input type="checkbox"/> National Origin              | <input type="checkbox"/> Race               | <input type="checkbox"/> Religion   | <input type="checkbox"/> Retaliation         |
| <input type="checkbox"/> Sex/Gender                    | <input checked="" type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression |                                                       |                                             |                                     |                                              |

Time Line		
Date	Item	Comments
12-11-14	[REDACTED] visited the office and met with SGS and MC	[REDACTED] came to EO for assistance. She expressed concerns about an interim no contact order between her and [REDACTED]. The order was initiated after [REDACTED] alleged that she was sexually assaulted by [REDACTED]. It was originally implemented as an interim measure (letter sent to [REDACTED] and [REDACTED] on Nov. 10, 2014) which also included a trespass from Buchanan Towers [REDACTED] residence at the time). Although [REDACTED] was not found responsible for sexual assault, a mutual no contact order was maintained because, as Mr. Sledge's (Student Conduct) letter to Mr. [REDACTED] says, "this event had a detrimental impact on [REDACTED] [REDACTED] did not want to see or be around [REDACTED] (Michael Sledge's letter sent to [REDACTED] and [REDACTED] on November 21, 2014).

12-11-14	██████████ visited the office and met with SGS and MC	<p>On Dec. 5<sup>th</sup>, 2014, ██████████ contacted Michael Sledge (MS) and informed him that ██████████ violated the no contact order.</p> <p>On Dec. 15, 2014, MS adds language to the original no contact order (SEE simplicity file) and emphasizes that ██████████ should contact MS if he needs assistance in ensuring that he doesn't schedule any classes with ██████████. At the time he is registered for Winter Quarter for a class that ██████████ is in.</p> <p>██████████ requested assistance from EO for the following: 1) wants a copy of the no-contact order letter; 2) wants to stay in Professor ██████████ class and not have ██████████ in that class (the class they are both registered for in Winter quarter); and 3) wants to make sure that ██████████ isn't transferred to her residence hall.</p> <p>SGS and MC indicated they would follow up with MS to pass on ██████████ concerns. They also reiterated information about available campus resources and reporting options, including the EO Office, and made sure ██████████ had the "Resource Card." ██████████ indicated she was aware of CASAS and the resources.</p> <p>At the end of the meeting, ██████████ indicated she did not want to file a complaint with the EO Office, but rather to request assistance on issues following investigation of her allegation of rape, handled by Michael Sledge, Conduct Officer.</p>
12-12-14	MC called Michael Sledge (MS)	<p>MS indicated that he had been trying to schedule a meeting with ██████████ to address ██████████ allegation that ██████████ violated the no contact directive, but that ██████████ said he wasn't available to meet until after winter break. MS also indicated that he could give ██████████ a copy of the no contact order but hadn't made a decision about the classroom situation because he was trying to hear back from ██████████. MS said he would inform ██████████ when he reached a decision. This information was passed on to ██████████.</p>
12-15-14	MS emails letter to ██████████	<p>MS adds language to the no-contact order which puts the onus on ██████████ to ensure that he stays away from ██████████ and doesn't take any classes with her. ██████████ is also trespassed from Buchanan Towers (██████████ residence) until the end of the 2014-2015 academic year and placed on Conditional Status until Dec. 31, 2015. MS informs ██████████ that he is willing to work with ██████████ in coordinating a class schedule that doesn't conflict with ██████████. MS sends a copy of his decision to ██████████.</p>
12-17-14	MC called ██████████	<p>MC contacted ██████████ for follow-up. ██████████ shared that MS extended the no contact order to 12-31-15 and that ██████████ was trespassed from her residence hall. ██████████ said she felt better about the situation and would contact EO if any other issues connected to the incident arose.</p>
1-7-15	██████████ comes to the EO office	<p>██████████ expresses concerns about a class that she and ██████████ are enrolled in (Fairhaven ██████████). ██████████ was under the impression that ██████████ was going to switch classes because of the no contact order and that MS would let her know if ██████████ shared a class with her. ██████████ had not heard back from MS so ██████████ requested assistance from the EO office in ensuring that she and ██████████ don't have the same class.</p>

1-7-15	MC calls MS	MC called MS and passed on [REDACTED] concern. MS said that he was working on it and would follow-up with MC and [REDACTED]
1-13-15	MS emails [REDACTED] and MC	MS notifies MC and [REDACTED] that [REDACTED] was switched to another section of the class.
2-8-15	Police report indicates [REDACTED] files report with University Police	[REDACTED] files complaint of sexual assault against [REDACTED] with University Police.
2-12-15	[REDACTED] comes to the EO office and speaks with SGS and MC	[REDACTED] expresses that he feels harassed by [REDACTED] and her friend, [REDACTED] in the Fairhaven Dining Hall because they got too close. EO referred [REDACTED] to MS who handles no-contact orders.
2-18-15	[REDACTED] and [REDACTED] come to the EO Office	<p>SGS and MC meet with [REDACTED] to discuss the sexual assault charge that was reported to the police by [REDACTED] and were planning to follow up on concerns raised by [REDACTED].</p> <p>[REDACTED] arrives unexpectedly and attends the meeting, at [REDACTED] request. [REDACTED] claims that on Feb. 5<sup>th</sup>, [REDACTED] had been sending facebook messages to her and [REDACTED] (a mutual friend of [REDACTED] and [REDACTED]) and they wanted a no contact order to be placed against [REDACTED]. SGS explains they'll need to go to the Office of the Dean of Students and talk to MS for a no contact order and also discusses resources on campus.</p> <p>Regarding [REDACTED] concerns about harassment in the Fairhaven Dining Hall, [REDACTED] and [REDACTED] both maintain that they haven't tried to intimidate or induce [REDACTED] to violate the no contact order. (See [REDACTED] RFA)</p> <p>SGS and MC asked to speak to [REDACTED] alone, and talked about her Police Report and if she was in need of any additional resources.</p> <p>[REDACTED] states that MS said he would contact her once [REDACTED] had registered for classes so she wouldn't have to worry [REDACTED] was in same class, but never received an email from MS and when she returned from break and began Winter quarter, [REDACTED] was in her class.</p> <p>[REDACTED] indicated she didn't get a copy of the NO contact letter and that Michael had not notified her professors about this.</p> <p>MC and SGS indicated to [REDACTED] that SGS would review her concerns with Dean Ted Pratt. [REDACTED] was also told that Dean Pratt would be happy to meet with her.</p> <p>[REDACTED] indicated that she and [REDACTED] and [REDACTED] were planning on meeting with Michael to ask for no contact orders against [REDACTED] for [REDACTED] and [REDACTED]</p>

2-27-15	████ came to EO	<p>████ came into the EO Office without having scheduled a meeting, quite upset. MC and SGS met with █████. She indicated that she, █████ and █████ had met with Michael the previous week and that Michael refused to provide a no contact order for █████ and █████ against █████.</p> <p>She also indicated that just before she came into the EO Office that she had met with Ted Pratt, Dean of Students and did not feel he was as sensitive as he needed to be regarding her concerns.</p> <p>SGS said she would follow-up with Dean Pratt.</p>
3-4-15	SGS and MC meet with █████	<p>SGS and MC wanted to check in with █████ to make sure she was doing ok. She indicated she had brought a letter that she had written to █████ in seeking closure and wanted us to deliver it to him. We indicated we did not know if it was within our purview to do this, but would check into this. After consulting with appropriate colleagues, SGS and MC informed █████ that we could not deliver the letter. █████ asked that we keep the letter in the event there was an opportunity to deliver at a later date. Subsequently, the EO Office informed her that she should pick up the letter.</p>